

To: \_\_\_\_\_  
[Insurance Broker]

From: \_\_\_\_\_  
[Client]

\_\_\_\_\_  
[Property Address]

Policy Number: \_\_\_\_\_

Date: \_\_\_\_\_

Re: Continuance of insurance coverage during long-term vacancy of our property

Our home will be vacant for an extended period.

There is a clause in our insurance policy that says after 48-96 hours a competent adult must enter the premises to keep all of the insurances valid.

A clause in our policy indicates that any person who performs a service on our home or property is excluded from our insurance coverage.

We plan to have our neighbor look after our property while we're gone. Since our neighbor will not be paid, does this clause remain in effect?

We would like a letter from you indicating that our neighbor will be covered by our insurance while looking after our property.

Thank you,

\_\_\_\_\_  
[Client Signature]

\_\_\_\_\_  
[Date]